



NOTICE OF INTENT (NOI)

for Arizona Pollutant Discharge Elimination System
(AZPDES) Small Municipal Separate Storm Sewer
System (MS4) General Permit
(AZG2016-002)

Regulated small Municipal Separate Storm Sewer Systems (MS4s) must submit a Notice of Intent (NOI) to the Arizona Department of Environmental Quality (ADEQ) to obtain MS4 general permit coverage. Permittees must complete a NOI form and submit the original, ink-signed document to the address below:

Arizona Department of Environmental Quality
Surface Water Section/ Stormwater & General Permits Unit (5415A-1)
1110 West Washington Street
Phoenix, AZ 85007

A. SMALL MS4 INFORMATION

Legal Name of Municipality or Organization:

Town of Paradise Valley

Choose one:



Existing Permittee



New Permittee

Operator Type:

Town

Mailing Address:

6401 East Lincoln Drive

County:

Maricopa

City:

Paradise Valley

State:

AZ

Zip Code:

85253

Latitude/ Longitude at approximate geographic center of MS4 (D/M/S):

33.530570° -111.942631°

B. PRIMARY MS4 PROGRAM MANAGER CONTACT PERSON

Name:

Kevin Burke

Title:

Town Manager

Department:

Town Manager

Mailing Address:

6401 East Lincoln Drive

City:

Paradise Valley

State:

AZ

Zip Code:

85253

Phone Number:

(480) 348-3690

Fax Number:

(480) 348-3690

Email Address:

kburke@paradisevalleyaz.gov

Has another governmental entity agreed to satisfy any of your permit obligations?



Yes



No

If "yes" to the above question, name the other governmental entity and describe the agreement(s) between entities:

Click here to enter text.

C. BILLING INFORMATION		
Same as Primary MS4 Program Manager Contact Person Information? If "yes," proceed to Section D.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Name: Click here to enter text.	Title: Click here to enter text.	
Department: Click here to enter text.		
Mailing Address: Click here to enter text.		
City: Click here to enter text.	State: Click here to enter text.	Zip Code: Click here to enter text.
Phone Number: Click here to enter text.	Fax Number: Click here to enter text.	Email Address: Click here to enter text.
D. ENFORCEMENT AUTHORITY OR OTHER MECHANISM		
Illicit Discharge Detection and Elimination (IDDE) Enforcement Authority or other mechanism established?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Describe IDDE Enforcement Authority or other mechanism: The Town has developed an IDDE ordinance (Article 8-9) that provides proper enforcement authority. Specifically, Section 8-9-14 provides the Town with authority to issue notice of violations, impose compensatory action, cease and desist orders, civil penalties and criminal prosecution for IDDE related issues.		
Name of Enforcement Authority or other mechanism: Section 8-9-14 of Illicit Discharge and and Connection Ordinance		Effective Date or Estimated Date of Adoption: 1/13/2005
Construction Site Stormwater Runoff Enforcement Authority or other mechanism established?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Describe Construction Site Stormwater Enforcement Authority or other mechanism: Town ordinance under Article 8-9 provides proper enforcement authority for construction site stormwater runoff. Specifically, Section 8-9-14 provides the Town with authority to issue notice of violations, impose compensatory action, cease and desist orders, civil penalties and criminal prosecution for IDDE related issues.		
Name of Enforcement Authority or other mechanism: Section 8-9-14 of Illicit Discharge and and Connection Ordinance		Effective Date or Estimated Date of Adoption: 1/13/2005
Post-Construction Stormwater Management Enforcement Authority or other mechanism established?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Describe Post-Construction Enforcement Authority or other mechanism: Town ordinance under Article 8-9 provides proper enforcement authority for construction site stormwater runoff. Specifically, Section 8-9-14 provides the Town with authority to issue notice of violations, impose compensatory action, cease and desist orders, civil penalties and criminal prosecution for IDDE related issues.		

Name of Enforcement Authority or other mechanism:

Section 8-9-14 of Illicit Discharge and and Connection Ordinance

Effective Date or Estimated Date of Adoption:

1/13/2005

E. MAPPING COMPONENTS

1. Stormwater Sewer Mapping (including roads with drainage system, municipal streets, catch basins, curbs, gutter, ditches, man-made channels, or storm drains that are owned or operated by the permittee and convey stormwater to Waters of the US)

Percent Complete at time of NOI submission
90%

If 100% of requirements are NOT met for an existing permittee and for all new permittees, include a timeline, measurable goals, and estimated date of completion (MM/YY) for Stormwater Sewer Mapping:

The Town is currently finalizing its mapping and anticipates completion by 06/18

2. Outfall Mapping

Percent Complete at time of NOI submission
100%

If 100% of requirements are NOT met for an existing permittee and for all new permittees, include a timeline, measurable goals, and estimated date of completion (MM/YY) for Outfall Mapping:

[Click here to enter text.](#)

3. Identification of Receiving Waters (names and locations of all the Waters of the US that receive discharge from those outfalls)

Percent Complete at time of NOI submission
100%

If 100% of requirements are NOT met for an existing permittee and for all new permittees, include a timeline, measurable goals, and estimated date of completion (MM/YY) for Receiving Water Identification:

[Click here to enter text.](#)

F. SUMMARY OF RECEIVING WATERS

Does the MS4 have outfalls that discharge to Waters listed in A.A.C. R18-11 Article 1, Appendix B?

☒ Yes

☒ No

If "yes" the MS4 discharges to receiving water(s) listed in A.A.C. R18-11 Article 1, Appendix B, then the following section must be completed. If "no" discharges occur to receiving water(s) listed in A.A.C. R18-11 Article 1, Appendix B, then the following section does not need to be filled out, proceed to Section G. If you answer "yes," the receiving water segment is Impaired, Not-Attaining or an Outstanding Arizona Water (OAW), you must also complete Part H.3- Impaired, Not-Attaining and OAWs and BMPs.

Identify Appendix B surface water(s) that receives discharge(s) from the MS4	Number of outfalls discharging to receiving water?	Is the receiving water listed as an Impaired, Not-Attaining or OAW (choose one)?	List Pollutant(s) causing the Impairment(s):	Does the receiving water have a TMDL?
Indian Bend Wash	9	No	Not Applicable	
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G. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY

G-1. MCM 1: Public Education and Outreach

For MCM 1- Public Education and Outreach, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP, including the targeted audience such as commercial, construction, industrial or residential for MCM 1. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies) and include the Targeted Audience	Start Date (MM/YY) (enter your own text to override the drop down menu)
Brochures	Update as needed and continue to distribute a Wash Maintenance to residents (Town Engineer).	The Town will update the Wash Maintenance brochure as needed and continue to distribute annually. This brochure explains the importance of properly maintaining washes on residential property, provides a simple pictorial of typical issues, and lists potential pollutants. The brochure also provides recommended clean-up activities and provides Town contact information for assistance. The brochure will also be available online and in the Town Hall complex. Reviewed annually if update is required; target audience is the general population of the Town.	03/17
Brochures	Town of Paradise Valley Resident Guide which addresses storm water issues (Town Engineer).	The Town will update the Residential Guide with stormwater information as needed. The purpose is to provide residents with information on wash maintenance and the importance of keeping drainage ways and washes clean and clear of debris. The Residential Guide also provides residents with important contacts to report dumping and littering to the Town's Code Enforcement Officer. The residential guide will also be available online and in the Town Hall complex. Reviewed annually if update is required; target audience is the general population of the Town.	03/17
Press Release	Publish and Distribute Stormwater Related	The Town will seek opportunities to publish stormwater educational	06/17

	Articles in the Paradise Valley Town Reporter(Town Engineer).	articles in the Paradise Valley Town Reporter. This may include the above referenced MCMs or other educational information. Reviewed annually if update is required; target audience is the general population of the Town.	
Press Release	Publish a News Article in the Paradise Valley Independent Related to Stormwater Education (Town Engineer).	The Town will publish news articles related to stormwater in the Paradise Valley Independent. The purpose of the news articles will be to keep stormwater pollution prevention on the minds of the residential and business sectors. When possible, these publications will provide new information to the public as opposed to reiterating information already developed as part of the public education and outreach campaign. These publications may also be used to promote the existing public education outreach campaign. The frequency of these publications will be determined as the necessity and as opportunity arises, but will be at a minimum of once annually. Target audience is the general population of the Town.	06/17
Video	Publish Stormwater Related Articles on Electronic Media Boards (Town Engineer).	The Town will publish news articles related to stormwater on its electronic media board. The purpose of the news articles will be to keep the general public aware of stormwater pollution prevention issues. The frequency of these publications will be determined as the necessity and as opportunity arises, but will be at a minimum of once annually. Target audience is the general population of the Town.	09/17
Local PSAs	Participate in STORM with Radio, Television and Theater PSA's (Town Engineer).	The Town is an active participant in Stormwater Outreach for Regional Municipalities (STORM), a regional organization for stormwater outreach/education. STORM provides public education by advertising on	09/17

		radio and television, placing theater ads, maintaining a website www.azstorm.org , and participating in public events. STORM also organizes periodic seminars for business sectors such as construction and Multi-Sector General Permit holders. Public educational notices by STORM typically go out in June prior to the monsoon season. Conducted annually with the anticipated audience estimated at 15,000 people.	
Press Release	Publish a News Article in the Paradise Valley Independent for the Maricopa County Multi Hazard Mitigation Plan Update (Town Engineer).	The Town will publish news articles related to stormwater in the Paradise Valley Independent for the Multi-Hazard Mitigation Plan. The goal of the Multi-Hazard Mitigation Plan is to reduce or eliminate long-term risk to life and property from all natural hazard events. The articles will identify how as a community stormwater pollution can be prevented. Conducted annually; Target audience is the general population of the Town.	09/17
Webpage	Create a Wash Maintenance Page on the Town's Website (Town Engineer).	The Town will create a wash maintenance page on its website. The purpose if this webpage is to provide residents with quick reference material for information related to proper maintenance of a wash. The online information will provide residents with the importance of properly maintaining washes on residential property, provides a simple pictorial of typical issues, and lists potential pollutants. The webpage also provides recommended clean-up activities. Conducted annually; Target audience is the general population of the Town.	01/18
Webpage	Update the Town's Wash Maintenance Page (Town Engineer).	The Wash Maintenance webpage will be updated on an as-needed basis. Updates may include changes to the	04/18

		brochure, importance notices, and general information related to stormwater issues.	
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
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MCM 1: Public Education and Outreach

Use this space to add any additional information for MCM1:

[Click here to enter text.](#)

G-2. MCM 2: Public Involvement and Participation

For MCM 2- Public Involvement and Participation, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measurable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
Public Involvement	Hold a public meeting to discuss storm water management (Town Engineer).	A public meeting will be conducted to update the Town council and general public as to the status of stormwater management. The purpose of the meeting will be to provide information on accomplishments, upcoming activities, and updates. A video of the meeting will be made and posted on the Town's website for viewing by the general public. The public meeting will be conducted once per year. Target audience is the general population of the Town.	09/17
Public Participation	Post the Storm Water Management Plan on the Town's Website (Town Engineer).	The Town will make the SWMP available to the public on its website. The anticipated audience size is approximately 250 people. The measurable goal for this BMP is the when the SWMP is posted to the website. This will be reported in the annual report. Conducted annually; Target audience is the general population of the Town.	12/17
Public Participation	Present Storm Water Management Practices at the Builders Meeting (Town Engineer).	The Town will present stormwater management practices once per year at the quarterly builders meeting. The presentation will provide builders on specific stormwater construction requirements. The measurable goal for this BMP is the number of presentations per year at the builders meeting and will be reported in the annual report. Target audience are the builders whom may do work in the Town.	12/17

Public Involvement	Utilize the Town's existing service request form to track and respond to inquiries (Town Engineer).	The Town will utilize its existing online service request form to track and respond to stormwater inquiries. This will allow the public to inquire, comment, or present concerns related to stormwater and illicit discharges. The Town will forward the inquiries to the appropriate personnel and respond accordingly. The measurable goal for this BMP is the number of inquiries received and responded to and will be reported in the annual report.	01/18
Public Involvement	The Town maintains signs concerning the removal of pet waste (Town Engineer).	The Town will maintain these signs and repair/replace them on an as needed basis. Signs will be maintained as needed and target audience is residents with pets.	06/17
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MCM 2: Public Involvement and Participation

Use this space to add any additional information about MCM2:

[Click here to enter text.](#)

G-3. MCM 3: Illicit Discharge Detection and Elimination (IDDE) Program

For MCM 3- Illicit Discharge Detection and Elimination (IDDE) Program, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
Dry Weather Screening	Perform Dry Weather Outfall Inspections (Town Engineer).	The Town will conduct dry weather screening when there has been no storm event of .10-inches or greater for at least 72 hours. The activity will include completion of the dry weather screening form and photographs collected of the outfall. In the event an illicit discharge is identified, the Town will follow the general protocol as outlined in the Arizona Department of Transportation (ADOT) Stormwater Monitoring Guidance Manual for MS4 Activities (July 2009) for dry weather monitoring. The dry weather screening will be conducted annually.	06/17
Stormwater Sewer Mapping	Ensure System Map is Kept Up to Date (Town Engineer).	The Town will update its stormwater system map as needed. This will include major outfall locations and municipal stormwater structures on a geographic information system (GIS) map server. The map will be updated as new development and re-development creates new municipally-owned stormwater infrastructure. Will review annually.	06/17
Mapping Washes	Continue Mapping the Town's Natural Washes (Town Engineer).	The Town will continue to map its washes and incorporate the data into its GIS system. Will review annually.	09/17
IDDE Brochure	Develop an Illicit Discharge Brochure (Town Engineer).	The Town will develop an illicit discharge brochure for distribution. The purpose of the brochure will be to educate the general public, schools, churches and resorts on how to identify an illicit discharge, typical types of illicit discharges, and how to	09/17

		report an illicit discharge if one is observed. Will be conducted annually with the target audience being churches, schools, and resorts.	
IDDE Outreach	Meet with schools, churches and resorts to discuss illicit discharge (Town Engineer).	The Town will meet with schools, churches and resorts to discuss an illicit discharge. Will be conducted annually.	04/18
IDDE Reporting	Add illicit discharge category to the Town's Online Service Request Form (Town Engineer).	A category will be added to the Town's online service request form for the reporting of illicit discharges. This will allow the general public report potential illicit discharges and remain anonymous. One time occurrence.	04/18
IDDE Tracking	Track and Respond to illicit discharge complaints received through the Town's Online Service Request Form (Town Engineer).	The Town will track and respond to illicit discharge complaints received through the online service request form. Will be tracked annually.	04/18
Written IDDE Procedures	Develop written IDDE procedures. (Town Engineer).	Develop an IDDE plan that will assist in finding and eliminating sources of non-stormwater to the MS4. One time occurrence To be completed by 10/29/17.	04/17
Training	Train Town personnel on IDDE procedures (Town Engineer).	Train Town personnel on implementation of written IDDE procedures. To be completed annually.	09/17
Wet Weather Monitoring	Develop a wet weather visual monitoring program (Town Engineer).	The Town will develop a plan to conduct wet weather monitoring at 5 outfall or screening points. Conducted twice annually upon implementation.	06/17
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.

MCM 3: Illicit Discharge Detection and Elimination (IDDE) Program

Use this space to add any additional information about MCM3:

[Click here to enter text.](#)

G-4. MCM 4: Construction Activity Stormwater Runoff Control

For MCM 4- Construction Activity Stormwater Runoff Control, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
Enforcement	Review existing sediment and erosion control ordinance with new MS4 Permit and update as needed. (Town Planner).	The Town will review and update its erosion and sediment control ordinance for compliance with ADEQ permit requirements. The results of this review will be used to establish a timeframe for updating the ordinance. One time occurrence.	09/17
Site Plan Review	Formalize plan review procedures for stormwater requirements. Responsible personnel (Town Planner).	Formalize a procedure for conducting plan review for compliance with the sediment control ordinance. The purpose of formalizing this procedure is to ensure that requirements for having a SWPPP and sediment erosion control are applied across the board to all development within the Town. One time occurrence.	09/17
Stormwater Design Manual	Update the Town's Storm Water Design Manual (Town Engineer).	The Town will review and update its Stormwater Design Manual for compliance with ADEQ construction requirements. The purpose of the manual is to have a comprehensive stormwater management program that protects the health, safety, and welfare of its residents, property, and the environmental. The document will outline the Town's philosophy on planning for storm water facilities, the federal and state regulations pertaining to such facilities, and stormwater ordinances and standards. The measurable goal for this BMP is to complete the review and update of the manual by June 2015 and distribute the manual by June 2015 Distribution will be on-going thereafter. The status of this	01/19

		goal will be reported in the annual report. One time occurrence.	
Publish and Distribute	Publish and Distribute Updated Ordinance, SWMP and Storm Water Design Manual	The Stormwater Design Manual will be made available on the Town's website for download and use. The update will be a one-time occurrence and distribution will be on-going.	12/18
Inspections	Review and update construction site inspection procedures to include stormwater runoff control (Town Planner).	The Town will review its current construction site inspection procedures and seek opportunities to update inspection of stormwater runoff controls. Initial review to be completed by 1/18 with annual reviews to occur and updates as needed.	09/17
Training	Provide training to construction inspectors on stormwater runoff requirements (Town Planner).	Train construction inspectors to identify compliance/non-compliance with the stormwater ordinance requirements. To be conducted annually.	09/17
Written Procedures	Formalize the Town's Procedure for Construction Site Inspection for Compliance with the Sediment Control Ordinance (Town Engineer).	The Town will formalize its construction site inspection and enforcement procedures for compliance with the sediment control ordinance. The purpose is to ensure consistency in construction inspections. To be conducted annually.	12/18
Written Procedures	Formalize the Town's Procedure for Enforcement for Compliance with the Sediment Control Ordinance (Town Engineer).	The Town will formalize enforcement procedures for compliance with sediment control ordinance. The purpose is to ensure inspectors are properly enforcing the ordinance. One time occurrence.	12/18
Inventory	Permit Tracking Sheet (Town Engineer).	Develop a spreadsheet or database to keep an inventory of all construction/post construction activities that disturb or will disturb one (1) or more acres within the permitted area; including those that are less than one (1) acre but are part of a larger common plan of development or sale if the larger common plan will ultimately disturb greater than one (1) acre.	09/17

Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
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MCM 4: Construction Activity Stormwater Runoff Control

Use this space to add any additional information about MCM4:

[Click here to enter text.](#)

G-5. MCM 5: Post-Construction Stormwater Management in New Development and Redevelopment

For MCM 5- Post-Construction Stormwater Management in New Development and Redevelopment, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
Enforcement	Review existing sediment and post construction ordinance with new MS4 Permit and update as needed (Town Engineer).	The Town will review its erosion and sediment control ordinance for post-construction runoff requirements. The purpose of the review is to ensure compliance with ADEQ permit conditions. The results from this review will be used to establish a timeframe for updating the ordinance. One time occurrence.	06/17
Stormwater Design Manual	Update the Town's Storm Water Design Manual (Town Engineer).	The Town will review and update its Stormwater Design Manual for post-construction runoff requirements. The purpose of the manual is to have a comprehensive stormwater management program that protects the health, safety, and welfare of its residents, property, and the environment. The document will outline the Town's philosophy on planning for storm water facilities, the federal and state regulations pertaining to such facilities, and stormwater ordinances and standards. One time occurrence.	01/19
Publish and Distribute	Distribute Updated Ordinance, SWMP and Storm Water Design Manual (Town Engineer).	Design Manual will be made available on the Town's website for download and use. One time occurrence.	04/19
Training	Provide training to construction inspectors on stormwater runoff requirements (Town Planner).	Train construction inspectors to identify compliance/non-compliance with the stormwater ordinance requirements. Will be conducted annually.	04/17
Site Plan Reviews	Formalize plan review procedures for stormwater requirements (Town	Formalize a procedure for conducting plan review for compliance with the stormwater ordinance and MS4	09/17

	Engineer).	Permit. One time occurrence to be completed by 10/18	
Inventory	Develop and maintain a construction and post-construction tracking spreadsheet or database (Town Planner).	The Town will develop an inventory of all post-construction structural control measures installed and implemented at new development and redeveloped sites, including public and private sites that discharge into the MS4. This will be implemented by 9/17.	05/17
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MCM 5: Post-Construction Stormwater Management in New Development and Redevelopment

Use this space to add any additional information about MCM5:

[Click here to enter text.](#)

G-6. MCM 6: Pollution Prevention and Good Housekeeping

For MCM 6- Pollution Prevention and Good Housekeeping, Insert the Facility Name applicable to the MS4. Use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection. For those BMPs that are not Facility specific, use the rows after the Facility Name inserts.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
Insert Facility Name: Public Works and Police Operations Yard			
Written Procedures	Implement written BMPs for Public Works Operations of the Public Works Facility (Town Engineer).	The Town will implement appropriate BMPs for the Public Works and Police operations. The Town will formalize the BMPs in a written document for implementation. One time occurrence.	04/17
Insert Facility Name: Click here to enter text.			
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Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
Insert Facility Name: Click here to enter text.			
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
Insert Pollution Prevention and Good Housekeeping BMPs that are not facility specific below			
Cleaning Basins	Video and clean Municipal Storm Drain Inlets/Catch Basins (Town Engineer).	The Town will conduct a video inspection and clean 20% of its municipal storm drain system to include inlets and catch basins annually. This schedule will allow for all of the Town's storm drain system to have been inspected and cleaned over a five year period. The measurable goal for this BMP is to begin the inspection/cleaning process by June 2017 and complete	06/17

		all inspection and cleaning within a five year period. The status of each year's inspection and cleaning will be reported in the annual report. Annual occurrence.	
Prioritization for Inspection and Cleaning	The Town will review and address any deficiencies identified during the inspection and prioritize cleaning activities (Town Engineer).	The Town will review and address any deficiencies identified during the inspection and cleaning activities and prioritize inspection and cleaning for problem areas. Annual occurrence.	06/17
Training	Provide Pollution Prevention Training to applicable staff (Town Engineer).	The Town will provide pollution prevention training for personnel involved in activities that may impact stormwater quality. The training will teach staff about potential sources of stormwater contamination and ways to minimize the water quality impact of municipal activities. In general, the training will include general stormwater awareness, pollution prevention/good housekeeping measures, Spill Response and Prevention, and information about the operation and maintenance of structural BMPs. Annual occurrence.	06/17
Street Sweeping	Review the Street Sweeping Schedule to Ensure New Areas of Development are Incorporated into the Program (Town Engineer).	The Town will evaluate its street sweeping program to ensure that areas of development are incorporated into the program. This will be conducted by evaluating current street sweeping routes in comparison to developed areas. Adjustments will be made to the street sweeping program if required upon review. Annual occurrence.	06/17
Prioritize Street Sweeping	Review Areas Prone to Debris and Dirt Accumulation and Increase Frequency as Appropriate (Town Engineer).	The Town will review and identify areas prone to sediment and debris accumulation. Once these areas are identified, the street sweeping program will be adjusted accordingly and increase sweeping accordingly. Annual occurrence.	06/17
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.

MCM 6 Pollution Prevention and Good Housekeeping

Use this space to add any additional information about MCM6:

[Click here to enter text.](#)

H. MONITORING

1. DRY WEATHER VISUAL OUTFALL MONITORING

Has a dry weather visual discharge monitoring program been developed?

☒ Yes

☐ No

If the above answer is "yes," provide the actual date of implementation:

7/1/2014

If the above answer is "no," provide estimated date of completion:

[Click here to enter a date.](#)

Estimated total number of municipal stormwater outfalls

13

Percent of total number of municipal stormwater outfalls to be monitored each year

20%

2.A VISUAL STORMWATER DISCHARGE MONITORING

Below identify a minimum of five outfalls or field screening points for the visual stormwater discharge monitoring program

Outfall or field screening point identification number	Name of receiving water	Is the receiving water listed as an Impaired, Not-Attaining or OAW (choose one)?
OF-1	Indian Bend Wash	No
OF-5	Indian Bend Wash	No
OF-9	Indian Bend Wash	No
OF-11	Arizona Canal Diversion Canal	No
OF-13	Arizona Canal Diversion Canal	No

2.B VISUAL STORMWATER DISCHARGE MONITORING ALTERNATIVE

Are you proposing a visual stormwater discharge monitoring alternative?

☐ Yes

☒ No

If "yes" a visual stormwater discharge monitoring alternative is being proposed, provide a description of the proposed alternative and how the proposed alternative is as effective as, or is more effective than, visual stormwater discharge monitoring in the space below.

[Click here to enter text.](#)

3. IMPAIRED, NOT-ATTAINING AND OAW MONITORING AND BMPS

Part H.3 is to be completed only if the MS4 has outfalls that discharge to an Impaired, Not-Attaining or Outstanding Arizona Water (OAW), or a combination thereof.

Has a Sampling and Analysis Plan (SAP) been developed in accordance with permit Part 5.1.g?

☐ Yes

☐ No

If the above answer is "no," provide an estimated date of completion for the SAP:

[Click here to enter a date.](#)

List each individual receiving water that is Impaired, Not-Attaining or an OAW that the MS4 discharges to	How many outfalls will be sampled?	List outfall ID or unique identification	List parameter(s) to be analyzed	Provide a description of how the selected BMPs will specifically address the pollutant(s) causing the impairments or how the BMPS will be protective of the OAW
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I. NOTES AND ADDITIONAL INFORMATION

Use the space below to provide any additional information about the MS4 program.

Click here to enter text.

J. FEES

Fill out either Part A for a New Permittee or Part B for an Existing Permittee. If a New Permittee, choose one check box below to indicate the MS4s population and applicable initial permit fee. Insert the total payment included with the NOI in the text box. If an Existing Permittee, choose one check box below to indicate the MS4s population. Note: The estimated MS4 population should be based on latest Decennial Census by the Bureau of Census.

Part A

☐ New Permittee.

I confirm the correct fee payment is included with the NOI.

- ☐ <or = to 10,000: \$2,500
☐ >10,000 but ≤ 100,000: \$5,000
☐ > 100,000: \$7,500
☐ Non-traditional MS4 such as hospital, college or military: \$5,000

Total fee payment included: Click here to enter text.

Part B

☒ Existing Permittee.

No fee is required for NOI submission. You will continue to be invoiced on your current annual fee billing cycle.

- ☐ <or = to 10,000
☒ >10,000 but ≤ 100,000
☐ > 100,000
☐ Non-traditional MS4 such as hospital, college or military

K. CERTIFICATION


Pursuant to A.R.S. § 41-1030:

(1) ADEQ shall not base a licensing decision, in whole or in part, on a requirement or condition not specifically authorized by statute or rule. General authority in a statute does not authorize a requirement or condition unless a rule is made pursuant to it that specifically authorizes the requirement or condition.

(2) Prohibited licensing decisions may be challenged in a private civil action. Relief may be awarded to the prevailing party against ADEQ, including reasonable attorney fees, damages, and all fees associated with the license application.

(3) ADEQ employees may not intentionally or knowingly violate the requirement for specific licensing authority. Violation is cause for disciplinary action or dismissal, pursuant to ADEQ's adopted personnel policy. ADEQ employees are still afforded the immunity in A.R.S. §§ 12-821.01 and 12-820.02.

I certify under penalty of law that I have met the eligibility conditions of this permit and that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I certify that I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

Printed Name: Kevin Burke	Title: Town Manager
Ink Signature 	Date: 4/13/17